

St. Mark's on the Campus Vestry – Special Meeting Minutes

January 15, 2012

12:20 pm

Present: Fr. Jerry Thompson, Todd Sneller, Opal Doerr, Berwyn Jones, Don Gray, Allison Cole, Lisa Sutton, Tim Hill, Kate Maattala, Colleen Baade, Jim Karas

Absent: Lyn Forester, Donna Harler-Smith

Guests: Stephanie Hill, Bob Kuzelka

Minutes: Opal Doerr

Minutes for the December 2011 meeting were not actually on the agenda for this special meeting, but Opal took the opportunity to clarify a couple of questions. She will distribute the minutes later.

Solar Panel Funds

One of two reasons for this special meeting was to arrange the legal authorization for the sale of stock donated toward funding the solar panels. Members of the Vestry needed to sign a notarized document that will allow the bank to process/sell the shares. The language required is quite specific, so this resolution is much more formally stated than usual!

Tim Hill moved that the Senior Warden and the Treasurer of St. Mark's on the Campus be fully authorized and empowered to jointly transfer, endorse, sell, assign, set over, and deliver any and all shares of stock, bonds, debentures, notes, evidences of indebtedness, or other securities now or hereafter standing in the name of or owned by St. Mark's on the Campus, and to make, execute, and deliver any and all written instruments necessary and proper to effectuate the authority hereby conferred. The motion was seconded by Berwyn Jones. All approved.

Mickey Anderson, a friend of Opal's and a notary public, arrived and the signatory process was completed. Thank you, Mickey!

Elevator & Window Fund Raising: Bob Kuzelka

Bob emailed a letter (see attachment at end of document) to the vestry summarizing the status of fund raising as it pertains to the elevator and window projects. To lock in the estimate provided by the elevator contractor, Bob needs the approval of the vestry and the signature of the warden to that effect.

Lisa Sutton moved that we accept the bid and approve moving forward with this contractor. The motion was seconded by Don Gray. All approved.

There was general discussion about the fund raising efforts.

- There were additional funds that had been donated towards the windows that Bob hadn't known about – about \$2,500 more.
- The United Thank Offering Grant application is complex!
- The vestry will need the authorization of the parish at the annual meeting to borrow from the SMOC Capital Improvement Fund.

Berwyn Jones moved that the vestry request the authorization of the parish to borrow up to \$35,000 from the SMOC Capital Improvement Fund, pending further, parish-wide fund raising, grant applications, and exploration of other community funding sources. The motion was seconded by Todd Sneller. All approved.

At the annual meeting, Bob will present an appeal to the congregation as a whole. He will distribute envelopes that allow parishioners to participate in either or both fund raising projects, no matter how

much or little they can donate. The envelopes will also be put in the bulletins for February 5th. Bob also hopes to be able to report at the annual meeting that all vestry members have contributed. All clergy members have already contributed.

Adjournment

Since the purpose of the special meeting had been accomplished, Todd Sneller moved that the meeting be adjourned. The motion was seconded by Kate Maattala. All approved.

The meeting adjourned at 1:05 pm.

Upcoming Meeting Dates

- January 22 -- Annual Meeting